



INDIVIDUAL EXECUTIVE MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to executive member)</i>	
Title of report	Fees and Charges within the Library Service 2010/2011
Decision-maker	Executive Member for Culture, Leisure and Sports
Earliest date when decision can be taken	December 21 2009
Key decision – Yes/No?	Yes
Date published on forward plan	December 2009
Date sent to executive member	December 11 2009
Recommendation	<ol style="list-style-type: none"> 1. That the proposed non-statutory fees and charges for 2010/11 be agreed with an implementation date of April 1, 2010. 2. That the Executive Member agrees the indicative non-statutory fees and charges for 2011/12 and 2012/13. 3. That the Executive Member notes the information contained within this report on the agreed 2009/10 non-statutory fees and charges and the projected out turn position.

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to executive member)</i>	
Lead officer (Name and job title)	Gill Davies, Strategic Director of Environment and Housing
Report author (Name and job title)	Adrian Whittle, Head of Culture, Libraries, Learning and Leisure
Contact Number	020 7525 1577

PART B

(Executive Member to complete this section)

DECISION(S)

To agree the recommendations as on paper.

REASONS FOR DECISION

As on paper.

**ALTERNATIVE OPTIONS
CONSIDERED**

Please note the additional advice received.

REPRESENTATIONS RECEIVED

None.

ADDITIONAL ADVICE RECEIVED

In making this decision the Executive Member considered the following;

The increase in the fee for the replacement library cards from 50p to £2.00 reflects the actual costs of providing replacement cards.

The increase in late fines from 15p per day to 20p per day merely brings Southwark into line with the average fees charged across neighbouring boroughs, meeting the requirements of the Council's Medium Term Financial Strategy. The maximum late fines that can be charged remains capped off at £6.00 per item which will mitigate any effects on customers' ability to pay and may well encourage items to be returned earlier.

ANY INTERESTS DECLARED

(Note: If the decision-maker has a prejudicial interest in the matter the report must be referred to the full executive for decision).

Please refer to the definitions of personal and prejudicial Interests in the members code of conduct. If members are still unsure as to whether an interest is personal or prejudicial they should contact Legal Services for advice.

None

DECLARATION

I approve/reject the recommendations set out in the report.*

or

I approved an alternative course of action set out in Part B.*

or

I have referred this matter to the Full Executive for decision.*

(* - Please delete as appropriate)

Signed.....**Lewis Robinson**..... Dated.....**21st December 2009**.....

Executive Member



Please return completed hard copy of the form to Ian Millichap, Constitutional Team, Southwark Town Hall, Peckham Road, SE5 8UB – tel: 020 7525 7225 fax: 020 7525 7284.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.

